

# Woodcroft Community League (WCL) Board of Directors Meeting

Mar 20, 2023 7:00 pm

G Suites: Board Activities > 2022/2023 > Mar 2023

**In attendance:** Arlene Huhn            Brandy Yanchyk  
Patrick Hallonquist    Rory-Lee  
Kaitlin Woods            Ruth Lysak-Martynkiw  
Linda Thiessen           Rene Provencal  
Rebecca VanBoven      Mark Tofsrud  
Shayna Bowling

**Regrets:**

**Absent:**

**Guests:**                    Abbas Mancy

1.     **Call to order 7:02 MST**
2.     **Additions/Changes to Agenda –**  
  
      No changes
3.     **Approval of Minutes - Feb 20, 2023**  
      3.1.Ruth was absent from last meeting, move Ruth to regrets.  
      3.2.Wrong Rebecca noted  
      3.3.Spelling mistakes – ‘containing’  
      3.4.Update to Rob Appleyard  
      3.5.(9.1.7) Change verbiage – ‘Generate Invoices’  
  
      Motion to accept: Linda T  
      Second: Shayna B  
      Unanimous: Yes
4.     **EMT**  
      4.1.Review presidents report for detailed info  
      4.2.Arlene requests Linda’s assistance for 10% calculation
5.     **Woodcroft Playschool**  
      5.1.Has been advertising regularly regarding registration
6.     **NRC / Citizens Services Report**  
      6.1.Refer to report  
      6.2.Mural Grant is now available  
          6.2.1. Rory is to look into grant and leading application process  
              6.2.1.1.March 15 – May 15  
              6.2.1.2.No longer first come first serve
7.     **President’s Report**

7.1.Draft up quote for sand top up for beach volleyball courts

7.1.1. \$4000-\$5300 estimated

7.1.2. Estimated 2 year delay in balancing out costs

7.1.2.1.After balance out ESCC will be paying

Motion to approve up to \$5300.00 in fees

First: Linda T

Second: Patrick L

Unanimous

7.2.Stereo in rink shack outdated and dangerous

7.2.1. Arlene requests volunteer to look into type of equipment would be suitable for

7.2.2. Quotes are around \$500.00

7.3.Playschool

7.4.Internet issues are likely due to modem issues

7.5.Rink update: Likely closing for the season this year

7.5.1. Will provide stats at next meeting

7.6.Arlene is meeting with city manager to discuss about difficulties leagues are having with rental agreements

7.7.April 6 is the discussion with the rest of the Park Allen/financials meeting

7.7.1. Arlene requests someone else to represent Woodcroft at the meeting as she can no longer make it

7.7.2. Ruth is going to attend as replacement as voting member

7.8.Worked with communications committee and covering gaps

7.9.Alberta Paralympics have been using the hall for 3 weeks in the summer

7.9.1. Is the board okay to continue with same rate

7.9.1.1.Yes

7.9.2. All safety items have been upgraded as requested with the exception of emergency light placement

7.9.2.1.Emergency light to be relocated for ease of access

7.9.3. Rental updates: Proposing that Alesha will do paperwork , Lisa will continue to collect funds

## 8. **Treasurer's Report**

8.1.Accounts receivable and accounts payable is shown on the spreadsheet

8.2.Discussion took place regarding spreadsheet

8.3.Introduce new cheque process to include invoice with cheque to be signed

8.4.Board insurance discussion

8.5.BMO update: limited options for electronic transfers

8.5.1. Patrick will look into Servus credit union, as it has better options for

Motion to accept treasurers report

First: Shayna B

Second: Mark T

Unanimous

## 9. **Committee Reports**

### 9.1.Communication Committee

9.1.1. Operating grant was applied for

9.1.2. Dumpster contact has been corrected

9.1.3. Social media follower updates

9.1.4. Email sign ups updates

9.1.5. Website updates regularly

9.1.6. Updated membership info

- 9.1.7. Spring newsletter released early
  - 9.1.7.1. We need a new volunteer
    - 9.1.7.1.1. Shayna and Rene have offered to assist
    - 9.1.7.1.2. Newsletters need to be picked up from Canada Post and separated to walks
  - 9.1.7.2. Brandy to follow up with Rebecca R regarding invoicing and follow up with Patrick to ensure they are paid
- 9.1.8. Alicia is taking over the board and answering the phone

#### 9.2. Social Committee Report

- 9.2.1. Karaoke was a hit with the families and adults
  - 9.2.1.1. Approx 30 adults attended for 18+
- 9.2.2. Winter fun event was combined with Rec Committee
- 9.2.3. Next event Easter Egg hunt is coming up
  - 9.2.3.1. 21 children signed up for event
  - 9.2.3.2. Arlene will send a request for donations this year
    - 9.2.3.2.1. Alberta Federation of Labor
- 9.2.4. Dance lessons are likely to happen again but with decreased discount rate
  - 9.2.4.1. Community league members get \$5 or \$10 discount
  - 9.2.4.2. Nonmembers pay full price
- 9.2.5. Couples paint night April 14
  - 9.2.5.1. Registration form missing information
    - 9.2.5.1.1. Add street address
    - 9.2.5.1.2. Add membership number
  - 9.2.5.2. Arlene to chat with social committee about payment

#### 9.3. Hall Maintenance Committee Report

- 9.3.1. All inspections have been completed
- 9.3.2. Some maintenance on rooftop unit
- 9.3.3. Packs will be relocated to save costs

#### 9.4. Civics Committee

- 9.4.1. Review report, 5 new items noted
- 9.4.2. Discussion on new bylaws
  - 9.4.2.1. Errors and omissions
- 9.4.3. Ruth was in communication with a resident and directed her to connect with Erin Rutherford

#### 9.5. Recreation Committee

- 9.5.1. City facilities or Grant Mac
  - 9.5.1.1. Commonwealth
  - 9.5.1.2. City Pools
    - 9.5.1.2.1. Recommendation is to proceed with McEwan for a year term
  - 9.5.1.3. Brandy to send out a survey for community interest in swim program

#### 9.6. Community Gardens

- 9.6.1. Arlene reach out to Brent at Lehigh
- 9.6.2. Kaitlin to follow up about organization who Abbas is interested in renting the plot to

Kaitlin Motions to approve EPCOR funding and design agreement

First: Patrick  
Second: Mark  
Unanimous

- Kaitlin motion to use McElhanney as sole consultant
- Kaitlin to follow up with Amy at Epcor about sole propitiator
- Kaitlin to go to three consultants for quotes

Funding for the remaining garden items to be covered by the community league  
Motion to supply funding for remaining garden at a maximum cost of \$3000.00

First: Brandy  
Second: Patrick  
Unanimous

Brandy will get in contact with Dustin from shrub schriber

## 10. Membership Report

10.1.8 new memberships

10.2.Rene to follow up with contact

10.3.Privacy officer discussion

10.3.1. Certain privacy items we need to follow

10.3.1.1.FIOP

10.3.1.2.G suites spreadsheet is most reliable resource

## 11. New Business

11.1.Community support and safety services

11.1.1. Encourage blue ribbon or show of support

11.1.2. Open community up to come chat and hire a facilitator

11.1.3. Or Police officer to come chat

11.1.4. Get to know your neighbor initiative

Arlene will reach out and see if can have a police officer come and talk

11.2 Board list

Patrick to update board list

11.2.EMT

11.2.1. Virtual meeting in May 15<sup>th</sup>

## 12. Announcements

## 13. Topics Tabled for Next Meeting

## 14. Next Meeting

14.1.Scheduled April 17th, 2023 @7pm at the hall

## 15. Adjournment

15.1.Meeting adjourned at 10:33 MST

15.1.1. Patrick motions