

Woodcroft Community League (WCL)

Board of Directors Meeting

Jan 16, 2023 7:20 pm

G Suites: Board Activities > 2022/2023 > Jan 2023

In attendance: Arlene Huhn Brandy Yanchyk Shayna Bowling
Rory-Lee Linda Thiessen
Kaitlin Woods Rebecca Rubuliak

Virtual attendance: Rene Provencal Ruth Lysak-Martynkiw Patrick Hallonquist

Regrets: Mark Tofsrud

Absent:

Guests: Abbas Mancy

1. **Call to order** 7:20
2. **Additions/Changes to Agenda**
 - 2.1. Removed paint night
 - 2.2. Feb 20th date
3. **Approval of Minutes - Dec 19, 2022**
 - 3.1. Rebecca Vanbolven absent, instead of Rubuliak

Motion to accept min: Ruth
Second: Linda T
Shayna and Rebecca Abstain

4. **EMT**
 - 4.1. Booked halls for Monday and some Sundays
5. **Woodcroft Playschool**
 - 5.1. Everything going well
 - 5.2. Playschool facebook being shut down, Brandy will reach out to Debbie
6. **NRC / Citizens Services Report**
 - 6.1. EFCL portal has a new deadline of March 1st
 - 6.2. Grant application deadlines
 - 6.3. Issues around bin
 - 6.4. Various event funding micro grants have re-opened
 - 6.5. Internal changes for Abbas, he can now check where an application is in the process
 - 6.5.1. Plan for 6 weeks out
 - 6.5.2. Abbas to send another email with the links and reminders for Micro-grants

- 6.5.3. Micro-grants are on-going until the end of the year
 - 6.5.3.1. Event needs to be wrapped up and some sort of accounting record needs to be shared with the city before we can re-apply for additional funding for another event
- 6.5.4. Deadline for volunteer hours deadline March 1st
 - 6.5.4.1. Feb 7th internal deadline for hour submissions

7. **President's Report**

- 7.1.No update
- 7.2.Ruth asked for AGM EFCL meeting min
 - 7.2.1. We do not have either
 - 7.2.2. Arlene will look and see if there is anything to circulate

8. **Treasurer's Report**

- 8.1.No updates
- 8.2.No questions

Motion to accept: Linda
 Second: Shayna
 All in favor

9. **Committee Reports**

9.1.Communication Committee

- 9.1.1. See communications report
- 9.1.2. 60% of folks are opening emails
- 9.1.3. Brandy and Kaitlin to communicate about Gardening application
- 9.1.4. New boxes in form templates to be added
 - 9.1.4.1. All committees needs to tell Rory what needs to be on the form if not Rory will create based on his knowledge

9.2.Social Committee Report

- 9.2.1. Update: hosted NYE party, 60 registered only around 30 showed up
 - 9.2.1.1. Fireworks were ¾ full
- 9.2.2. Skating pizza/movie night
 - 9.2.2.1. 47 people registered, 18 showed up
- 9.2.3. Upcoming events: Friday Jan 27th, pub night and comedy show
- 9.2.4. Electronic Transfers are being asked for payment
- 9.2.5. Committee met last night about all events planned for the year
 - 9.2.5.1. List will be circulated to Brandy
- 9.2.6. Merging of committees
 - 9.2.6.1. During covid it was wise to split the two
 - 9.2.6.2. Likely combining up with a new name
 - 9.2.6.2.1. Social and Recreation together

9.3.Hall Maintenance Committee Report

- 9.3.1. Light in one of the bathrooms was not working
- 9.3.2. Arlene will look into Grants
 - 9.3.2.1. Linda, Mark and Arlene will be writing
- 9.3.3. Brandy proposing inventory list
 - 9.3.3.1. Arlene suggests photo of inside cabinets

9.3.3.2. Arlene will go back to social committee

9.4.Civics Committee

- 9.4.1. Committee report in G suite
 - 9.4.1.1. Focus on density
 - 9.4.1.1.1. Another round of public engagement is required
 - 9.4.1.2. Update on rezoning
 - 9.4.1.2.1. Will follow up with Erin Rutherford and staff
 - 9.4.1.3. Coronation Park and Rec center
 - 9.4.1.3.1. Funding agreement between developer and triathlon
 - 9.4.1.3.2. They will be allowed to have naming rights for certain elements in the rec center

9.5.Recreation Committee

- 9.5.1. Doing kick-sled event in March

9.6.Community Gardens

- 9.6.1. G Suite for report
- 9.6.2. Adopt a Plot
 - 9.6.2.1. Kaitlin to proceed with adopt a plot
- 9.6.3. Maglin Bench Donations
 - 9.6.3.1. Kaitlin to follow up with Project Manager with the COE to get approval for benches
 - 9.6.3.2. Does it have to be a pad vs concrete piles/footings
 - 9.6.3.2.1. Ask for it all to be in writing
- 9.6.4. Grant applications
 - 9.6.4.1. Look into telus grants
- 9.6.5. Kaitlin to circulate list to other committees before applying

10. Membership Report

- 10.1.80 new memberships through EFCL
- 10.2.Arlene will send an email to Debbie and Rene

11. New Business

11.1.Rental Rates

- 11.1.1. Brandy got ahold of Dovercourts rental rates and brought it to the board to see if we needed to change out rates
 - 11.1.1.1.Suggestion to raise price \$35 for members and \$50 for non-members
- Motion: Brandy
Second: Ruth
Becomes effective March 1, 2023
In favor all: other than Rene
Sustained: Rene left meeting

11.2.Board meeting date: Next board meeting date to be kept as is

- 11.2.1. Ruth will not be attending Feb meeting

11.3.Ukraine Kitchen Sharing

- 11.3.1. Ukrainian Free Store is looking for a new spot to cook and sell
 - 11.3.1.1.Lots of forms and applications need to be completed

11.4.Green space Plans

11.4.1. Kaitlin to start writing questions to be sent out “what we heard”

11.4.1.1.Arlene will check operational grant through EFCL

11.4.1.2.Brandy to forward Kaitlin email regarding sewage

11.4.1.3.Shayna to make copy of needs assessment survey

11.4.1.3.1. Arlene going through and make some edits and delete old questions

11.4.1.3.1.1.Few suggestions

11.5.Update on G suites

11.5.1. Shayna has updated the policy

11.5.1.1.5 roles: viewer, commenter, contributor, content manager and overall manager

11.5.1.2.Everyone board member is now considered commenter

11.5.1.3.Admin drive only for exec board

11.5.1.4.Every committee member are contributors within their designated folder

11.5.1.5.Rory has been given content manager access to all committee folders/drives

11.5.1.6.Shayna and Arlene are managers (admin)

11.5.1.7.Rory to be added as an additional manager (admin)

12. Announcements

13. Topics Tabled for Next Meeting

14. Next Meeting

14.1.Scheduled Feb 20th, 2023 @7pm undetermined for in-person or virtual

15. Adjournment

15.1.Meeting adjourned at 9:37