

# Woodcroft Community League (WCL) Board of Directors Meeting

June 19, 2023 7:00 pm

G Suites: Board Activities > 2022/2023 > June 2023

**In attendance:** Arlene Huhn Shayna Bowling  
Patrick Hallonquist Mark Tofsrud  
Kaitlin Woods Ruth Lysak-Martyntkiw  
Linda Thiessen

**Regrets:** Brandy Yanchyk Rory-Lee  
Rene Provencal Rebecca VanBoven

**Absent:**

**Guests:** Abbas Mancey

## 1.0 Call to order

## 2.0 Additions/Changes to Agenda -

- 2.1 item 9.4.5 and item 9.4.5.1 to be moved to end of meeting min, Ruth did not mention it was Arlene who brought it up
- 2.2 Meeting Linda
- 2.3 Ruth Second
- 2.4 Rory, Brandy and Rene are not in attendance and were not able to vote
- 2.5 Removed item 'e' from new business as it was duplicate information (G Suite Security)

## 3.0 Approval of Minutes - May 15, 2022

## 4.0 Brentwood Homes Presentation

- 4.1 Open house June 20th, 2023
- 4.2 Brentwood Builds (Homes) will be rebuilding Brentwood as the building is reaching the end of their lifecycle
- 4.3 Residents have been notified in May
- 4.4 Rezoning the property to a direct control (DC2)
- 4.5 Brentwood continues to share powerpoint that will be available at a later date for review and comment
  - 4.5.1 Opportunities for small retail, i.e. coffee shops, ice cream shop etc
  - 4.5.2 15-20 year development plan completed in phases
  - 4.5.3 Additional 500 units being added
  - 4.5.4 Parking will be underground
- 4.6 Virtual survey is available
- 4.7 Brandy to share QR code on website, feedback form is available virtual survey, phone or email
- 4.8 July 14th is deadline, but will continue to receive feedback after submission

4.9 Discussion regarding phasing and units impacted, how many units are being proposed, studies completed, future plans for single family homes, underground parking commitments, green space, permeable surfacing, sun and shade studies, resident security, territorial boundaries, materials, rental rates, barrier free units, minimum affordable housing targets, invitation requirements (120m radius), vehicular access to underground parking, traffic impact assessment, public access to documents, dark sky compliance, additional LEED initiatives, and Crime Prevention Through Environmental Design (CPTED) initiatives

**5.0 EMT**

5.1 No Updates, did not discuss at meeting

**6.0 Woodcroft Playschool**

6.1 No Updates, did not discuss at meeting

**7.0 NRC / Citizens Services Report**

7.1 Deadline for outdoor amenities due Sept 1st

7.2 Arlene applied for porta potty and inquired about when we would hear back

7.2.1 Abbas will look into where application approval status is

**8.0 President's Report**

8.1 In Drive

**9.0 Treasurer's Report**

9.1 Financial statements are uploaded to drive

9.2 Year to date net loss/expenses exceeding outcome by \$28,000

9.2.1 Likely will see a balance by end of year due to deposit of casino funds (deposit date to be determined)

9.3 Mark motions to accept financial statements as presented

9.3.1 Shayna Seconds

9.3.2 Board voted unanimously

**10.0 Committee Reports**

10.1 Communication Committee

10.1.1 In report

10.2 Social Committee Report

10.2.1 In communication report

10.3 Hall Maintenance Committee Report

10.3.1 No Updates

10.4 Civics Committee

10.4.1 No report, Ruth will add later

10.5 Recreation Committee

10.5.1 In presidents report

10.6 Community Gardens

10.6.1 In Drive

## **11.0 Membership Report**

- 11.1 Rene emailed with some information that he contacted ECL regarding a complaint, waiting to hear back from EFCL
  - 11.1.1 Item was not discussed due to time constraints

## **12.0 New Business**

- 12.1 Security System
  - 12.1.1 Arlene has been asking surrounding community leagues regarding security systems
  - 12.1.2 Will bring more info to September meeting
- 12.2 Event Registration Information
  - 12.2.1 Shayna to look into accessibility for board members
  - 12.2.2 Discussion took place on what type of info is needed for board members to be able to manipulate and use the data
    - 12.2.2.1 Content managers can add and edit docs
    - 12.2.2.2 Everyone on the board should be able to view and comment on any documentation (commenters and viewers)
  - 12.2.3 Arlene to chat with Rory and Brandy about relocation of forms
- 12.3 Servus Credit Union
  - 12.3.1 8.4 Telus is still charging for internet, Arlene will call telus
  - 12.3.2 Servus credit union requires signing authority
    - 12.3.2.1 Patrick motions setup account with servus credit union
    - 12.3.2.2 Kaitlin Seconds
    - 12.3.2.3 All in favor
  - 12.3.3 Patrick motions to designate two administrators for the servus credit union account, Linda Thiessen and Patrick Hallonquist as online signing authorities
    - 12.3.3.1 Shayna seconds
    - 12.3.3.2 All in favor
- 12.4 Needs Assessment Update
  - 12.4.1 Will discuss assessment through forms submitted

## **13.0 Announcements**

- 13.1 None

## **14.0 Topics Tabled for Next Meeting**

- 14.1 None

## **15.0 Next Meeting**

- 15.1 Scheduled September 18th, 2023 @7pm at the hall

## **16.0 Adjournment**

- 16.1 Meeting adjourned at 8:45pm